

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	21 st December 2023
Decision Maker (Officer):	Darren O'Neill; Waste and Recycling Officer
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4(ii) – Part 3.39). The Corporate Director; Damian Williams has delegated operational matters relating to the dog boarding kennel contract to the Waste and Recycling officer.
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Mike Bush.
Ward Member(s) consulted?	No
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To award the Stray dog kennel contract to: Wallace Kennels Clapgate, Chivers Road, Stondon Massey, Brentwood, Essex CM15 0LH

Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	Tendring District Council have a statutory obligation to provide a stray dog service which includes the collection and kennelling of stray dogs. Following the procurement process, Wallace Kennels provided the only tender bid and due to the low value of the contract it has been decided to enter in a Service Level Agreement for the use of a minimum of 1 kennel.	
Highlight any associated risks/finance/legal/equality considerations:	Statutory requirement for the local authority to hold a stray dog for a period of up to 7 days as part of its duty as laid down within the EPA 1990.	
Details of any Alternative Options Considered and rejected (together with reasons):	The alternative option is to not enter into an SLA which will result in TDC not being able to uphold their statutory obligation to provide a stray dog service.	
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A	
Reason Decision, or supporting Report, is not published: <i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	x	Not applicable – Decision [and report] to be published
		If Report is not to be published – tick one of the following boxes:
		☐ The report supporting the Decision contains confidential information
		☐ The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
		☐ • Relates to an individual
		☐ • Likely to reveal the identity of an individual
		☐ • Relating to financial or business affairs of a person or organisation
		☐ • Relates to a claim for legal professional privilege in legal proceedings
		☐ • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

		to make an order or direction under any enactment
		• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
		<u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information Reasons:

Officers

Signed:

Title: Waste and Recycling Officer

Signed:



Title: Assistant Director of Housing and Environment

Signed:



Title: Corporate Director Operations and Delivery
Operational Services

In consultation with:

Signed:



Portfolio Holder For Environment

Dated:

18/1/24

